



North City
A Sure Start Children's Centre

Smoking, e-cigarette, alcohol and drug policy

Safeguarding Lead Practitioner: Donna Cooper
Deputy Lead Safeguarding Practitioner: Amber Bowyer
Designated Head Teacher: Chris Read
Designated Governor: Richard Parsons

North City Children's Centre recognises its responsibility to safeguard and promote the welfare of children.

To address this, our aim is:

- To protect children from harm (maltreatment)
- To provide an open and honest environment where issues can be discussed and if possible resolved
- To provide a place that supports children's safety and well being.

Objectives:

To make clear to parents, carers, staff, students, volunteers and all other visitors that:

- North City Children's Centre strongly prohibits the use cigarettes, e-cigarettes, alcohol or drugs on our premises at any time.
- North City Children's Centre prohibits the possession of alcohol and illegal drugs on any of our premises at any time.
- If staff, students, volunteers are found to have broken the rules in respect of this policy, it will be treated as a very serious disciplinary matter.

Drugs

Staff, students, volunteers and parents who arrive at the Children's Centre or outreach venues clearly under the influence of illegal drugs, will be asked to leave immediately and in the case of staff, students and volunteers, disciplinary procedures implemented. If they do not leave the manager/head teacher and the police will be informed immediately and they will be contained if possible in the secure reception area.

If a parent is found in possession of illegal drugs on the premises or at outreach venues they will be asked to leave immediately. In the case of staff, students and

August 2015

Next review: August 2018

volunteers, disciplinary procedures implemented. If they do not leave the manager/head teacher and the police will be informed immediately and they will be contained if possible in the secure reception area.

In cases where staff are taking prescribed drugs that may affect their ability to function effectively at work, the manager/head teacher must be informed as early as possible.

If a member of staff has good reason to suspect that a parent/carer is under the influence of illegal drugs when they attend the centre or outreach venues, they have a duty to inform both the manager and the safeguarding lead practitioner for child protection, according to the provisions of the safeguarding and child Protection policy.

In such circumstances, the manager and the safeguarding lead practitioner for child protection will then be responsible for deciding upon the appropriate course of action, ensuring that the safety and protection of the child remains paramount at all times.

Staff will make all possible efforts to ensure that children are not allowed to travel in a vehicle driven by someone who is clearly under the influence of illegal drugs.

Where an illegal act is suspected to have taken place, the police will be called.

